

CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 14th November 2017

The meeting convened at the Community Hall at 7-00 p.m. present:

Cllrs. M Bailey (Chair), L Jenkins, J Davies, G Ffranco, M Bowmer, B Thomas, G Walker, C Flynn, I Whitehurst and G Richards

90/2017: APOLOGIES FOR ABSENCE: Apologies were received on behalf of Cllrs R Jenkins and A Jenkins

91/2017: DECLARATIONS OF INTEREST: Cllr. Davies declared an interest in respect of any discussions relating to Graigfelelen School and the Caretaker and Cllr Walker in respect of any planning matters

92/2017: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL No-one had asked to make use of this facility.

93/2017: GRAIGFELELEN COMMUNITY HALL

The Clerk advised that there were no major issues to report although the group who held the Halloween Party had left quite a mess behind them. After due consideration the Council policy was reiterated that all bookings had to be made through the Clerk and in respect of 'party' bookings a deposit must be taken.

94/2017: PARKING IN THE VILLAGE This matter is still under consideration waiting for a decision from the Cooperative Supermarket about allowing access from their car park. The chair will contact Coop and Walsingham to see if more space can be made available and the Clerk will contact City and Council of Swansea to see if the number of visits from the traffic wardens might be increased to include a full day and special attention being given to the schools

95/2017: PLAY PARK AT FORGE FACH The chair distributed three proposed replacement units and it was agreed that Council would opt for the second option which the suppliers were prepared to discount to £11,000 plus VAT which is the budget available. A suitable protective surface will be required to minimize the risk of injury to children and the Chair will obtain prices and email Councillors with the various options for a decision.

96/2017: CONFIRMATION OF MINUTES OF ORDINARY MEETING 10th October 2017

The minutes of the ordinary meeting held on 10th October 2017 had been circulated prior to the meeting and were unanimously approved.

97/2017 MATTERS ARISING FROM MINUTES

- 1.** The thank you letter for donors to the play-park fund is ready and the Clerk will be with a list so they can be sent out.
- 2.** John Glenn will be visiting the hall to quote for a door for the cupboard in the corridor
- 3.** Permission has been granted for the use of part of the car park for the Christmas event on 13th December.
- 4.** The meeting confirmed that 10 self-watering hexagonal planters should be ordered from Amabrol and the Clerk will deal with this. Stick on logos will be obtained and the possibility of sponsoring the planters will be explored. The Clerk will write to the Mond and ask for a contribution towards the flowers from the grant and awards committee. The chair will chase up the logos for the POD outfits.
- 5.** The public defibrillator will be installed outside the library on 15th November and those Councillors who are available should attend for a photograph.
- 6.** Chubb copy contracts have been provided, they are 3 and 5 year deals. I've explained our issues and they are going to look again at the figures. The clerk will circulate the details.
- 7.** The Clerk attended the Cybersecurity seminar and this proved to be very interesting. Legislation comes into force next year updating Data Protection and there are implications for the Community Council. The hosts have a bespoke software package for small councils which they are discounting and this includes the necessary Data Protection documentation. Cost would be around £300 per annum and includes remote backups, technical support and an accounting package plus Microsoft Office. Also included is the required online presence so we would be able to save what we currently spend on our website. The meeting approved the Clerk contacting them for a quote, they will come and demonstrate onsite.
- 8.** Youth Council met last week and are on a recruiting drive to get back in full swing.
- 9.** Electrician will be contacted to arrange a visit to go through the operation of the alarms and CCTV.

98/2017 Financial Risk Assessment

The chair has carried out the annual financial risk assessment and this was approved by the meeting

99/2017 Council Policies

Draft policies which are approved by One Voice Wales has been circulated following last month's meeting and it was agreed to adopt these with some minor amendments.

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100/2017 REPORTS FROM COUNCILLORS

1. Cllr Ffrancon continues to research the 3g pitches project. She has been let down several times by no shows but hopes to be able to report further at the next meeting.
2. Cllr Bowmer raised the matter of the traffic at the fireworks which needs to be tightened up further. The Clerk will thank the Health Centre and the Mond for the kind assistance and the Cricket Club for allowing the event on their grounds.

101/2017: COMMITTEE REPORTS

1. Hall and Events Committee Cllr Ffrancon had prepared and circulated notes from the meeting with action points allocated to various Councillors for attention. The arrangements for lighting the village are well in hand and the meeting approved the purchase of 5 additional lighted trees. Cllr Bowmer was authorised to obtain 300 selection boxes and the Clerk will organise a 6 foot potted Christmas tree. The applications listed for the Community Fund were approved and 3 applications which were unavailable will be considered at the next meeting.

2. Planning Committee

2 The Birches, Clydach SA6 5NJ – Detached garage and single story side extension 2017/2193

3. Audit Committee - *(all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)*

Budget figures were circulated to the meeting and after discussion Council approved an increase in the precept for 2018/19 of 3% to reflect increased costs and inflation.

Item	Amount	VAT	Cheque Number
1. Wages	£2,161.81		
2. Tax & NIC	£414.95		
3. Refund to Clerk (Lights, travel)	£395.95		
4. Refund to Caretaker (Hall sundries)	£70.00		
5. PSM	£168.00		
6. One Voice Wales (Training)	£80.00		
7. Woodland Walk	£954.00		
8. Batteries	£3.98		
9. Plasterer	£930.00		
	£5,178.69		

ACTIONS:

- Cllrs to make the BACS payments
Clerk to distribute cheques as required.

102/2017 CORRESPONDENCE Standing Orders were suspended @ 9.00pm

1. The invoice is from the Welsh Audit Office for the annual return in the sum of £297 and this was approved for payment.
2. Helen Duggan contacted us about the speed of vehicles on Lone Road and the Clerk advised her that this is not something the Community Council has any control over although we do express our concern to the Local Authority.
3. Geraint has contacted us asking what plans we had for a pantomime this year. There's no mention in the notes from Hall and Events and it was agreed that we wouldn't be having one this year. Clerk to advise Geraint.
4. Utilities. The Clerk compared deals online and has spoken to our current supplier. It is preferable if

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we have everything in the one place. Our main gas contract for this hall runs till February 2019. If we keep everything with British Gas Cameron offered us 2 year fixed deals
Gas at Graigfelen @ 4.28p per kWh with no standing charge and a free boiler service
Electricity at the two halls @24.87 per kWh with no standing charge or standing charge of 29.42 per day and 13.48 per kWh;
All three deals will attract a discount of 7% for payment by d/d which is more than we currently get and as far as the electricity is concerned he will arrange for free smart meters which will also help us keep control of costs. The removal of the standing charge saves around £500 alone. This is the best overall deal the Clerk could find and the meeting to approved his contacting Cam at British Gas to go ahead and set up the new contracts.

5. City and County of Swansea have agreed to our using part of the car park at our Christmas event
6. James Murphy has asked if we need a children's entertainer for the Christmas event. He's not required this year.
7. Georgina Nash has contacted us about a documentary she is making about mothers who are due to give birth early in 2018, the Clerk will put their poster up seeking participants.
8. Invitation to the Chair to the Great Christmas Festival on 10th December.
9. The hanging basket order from is in, has to be back by 30th March 2018. Cllrs L Jenkins and M Bowmer will check the lampposts in good time so we can ensure the baskets we order are distributed as fairly as possible throughout the village.

103/2017 STAFF AND MEMBERS TRAINING – The Clerk continues to circulate Councillors with details of suitable training events. Councillors have expressed interest in a wide range of subjects but so far the venues have not been convenient.

104/2017 NEXT MEETING The next meeting of the full Council will be held at 7.00 pm. on Tuesday 12th December 2017 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm.

The meeting closed at 9.15 pm.

The above minutes are approved as a true record

Signed Chair Community Council:

Date: