

# CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 13<sup>th</sup> March 2018

**The meeting convened at the Community Hall at 7-00 p.m. present:**

Cllrs. M Bailey (Chair), M Bowmer, J Davies, C Flynn, G Ffrancon, L Jenkins, R Jenkins, S Thomas and B Thomas

**144/2018: APOLOGIES FOR ABSENCE:** Apologies were received on behalf of Cllrs A Jenkins and G Richards.

**145/2018: DECLARATIONS OF INTEREST:** Cllr. Davies declared an interest in respect of any discussions relating to Graigfelen School and the Caretaker.

**146/2018: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL**

No-one had asked to make use of this facility.

**147/2018: GRAIGFELEN COMMUNITY HALL**

The electrical issues have been resolved by the electrician. No other problems to report

**148/2018: PARKING IN THE VILLAGE** Clerk will contact management at the Co-op to seek confirmation that they will co-operate with access through their car park.

**149/2018: PLAY PARK AT FORGE FACH:** The park is being turfed in the next few days and the grass will need some time to knit. We are concerned that Walsingham have started to close off access when there is nothing on over the weekend restricting access to the park and the MUGA at the very times when they are most in demand. We are concerned that this breaches the arrangement between us and are checking the position with the City and County of Swansea.

**150/2018: CONFIRMATION OF MINUTES OF ORDINARY MEETING 13<sup>th</sup> February 2018**

The minutes of the ordinary meeting held on 13<sup>th</sup> February 2018 had been circulated prior to the meeting and were unanimously approved.

**151/2018 MATTERS ARISING FROM MINUTES:**

**152/2018 REPORTS FROM COUNCILLORS:**

1. Cllr Bailey reported on the progress regarding safety around schools and about crossing patrols. City and County of Swansea advised that they had been unable to fill the posts despite advertising, but the meeting felt it was strange that some schools lacked patrols whilst Pelican crossings were manned. Further meetings are to be arranged and in addition to inviting schools the County Councillors should also be invited.
2. Only one applicant had been in touch with the Community Council about the vacancy and the Clerk was instructed to contact her and invite her to the next meeting.
3. The meeting decided to print our own leaflets for the Community Plan Survey as the most cost-effective option.
4. The Clerk advised that there was a seminar in Neath on 20<sup>th</sup> March about the Council as an employer and The Chair, Cllrs L Jenkins, M Bowmer and the Clerk will attend.
5. Cllr Ffrancon had circulated a draft Welsh Language policy to Councillors prior to the meeting and a few amendments had been and were suggested. Cost is an issue and Cllr Ffrancon will seek further comments from Councillors before returning the draft. It was agreed that the draft policy will be forwarded to the Welsh Language Commissioner and returned to council for discussion before it is approved.
6. The Clerk reported that we had received one quote so far for the gardening maintenance and that further quotes should be available shortly. The same applies to the door outside the Committee room. The Clerk will circulate Councillors once we have the required quota. Councillor Bailey declared an interest in respect of one of the potential gardening contractors.
7. To streamline the procedure at the AGM Council will distribute policies for consideration well in advance of the meeting which is due to take place on May 8<sup>th</sup> and it was agreed that the evening should start early at 6.00pm with the Audit and Planning meetings.
8. As far as the floor is concerned it was agreed to try the new glue and to arrange for the hire of a buffer/polisher before receiving quotes for replacing/repairing the floor in the main hall.
9. Cllr Davies raised the question of whether we were members of SVCS and the Clerk was sure we had joined but will check the position.

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## 153/2018: COMMITTEE REPORTS

**Hall and Events Committee** - Cllr Ffrancon had prepared and circulated notes from the meeting with action points allocated to various Councillors for attention. The arrangements for the events are well in hand and the Clerk will contact Mike Diment to discuss whether to hold a service on the Sunday. Kathryn Bevan has agreed to organise the dog show. Arrangements are in place for the Easter egg trail. Cllrs P Smith and G Walker will be invited to donate eggs and Cllr Flynn will organise eggs from our end. A budget of £80 was agreed.  
Cllr Bailey showed the style of logos for the planters and it was agreed to select the one with just the Community Council logo.

### Planning Committee

- a. 11 Oakwood Drive, Clydach SA8 4DG – Shed/log cabin in enclosed garden 2018/0260
- b. 123 Pontardawe Road, Clydach SA6 5PB – Double storey rear extension with attached single garage and utility 2018/0407
- c. 117 Lone Road, Clydach SA6 5HX – Erection of Conservatory 2018/0451

**Audit Committee** - *(all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)*

Item

	Amount
1. Wages	£ 2,162.01
2. Tax and NIC	414.75
3. Neat Team	7,200.00
4. Quid's In	976.80
5. Refund to Caretaker (Keys & Nos)	13.14
6. Eurooffice	127.63
7. City & County of Swansea -Hanging bskts	4,750.00
8. Welsh Water Clydach	248.18
9. Welsh Water Graigfelen	251.30
10. Paul Beynon	285.49
	<b>£16,429.30</b>

### **ACTIONS:**

- Cllrs to make the BACS payments  
Clerk to distribute cheques as required.

## 154/2018: CORRESPONDENCE –

1. Letter from HMRC reminding us that the minimum wage goes up next month by 4.4% and it was agreed that the Caretaker and Deputy Caretaker's rates should be increased by that percentage as will the rate to be paid for any casual work undertaken on behalf of the Community Council
2. There is an invitation for the Chair to attend a presentation on 3<sup>rd</sup> May at the Guild Hall in Swansea @5.30pm and this has been passed on.
3. We've had a letter of thanks from the Church for the payment from the Community Fund.
4. The order form is ready for the ordering of the flowers from the City and County of Swansea and Cllr Paulette Smith has advised of the locations of the flowers she supplies.
5. We've had confirmation from the legal department that the City and County of Swansea do monitor that Walsingham complies with the terms of their lease.

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The chair suspended standing orders at 9.00pm

**155/2018 STAFF AND MEMBERS TRAINING** – The Clerk continues to circulate Councillors with details of suitable training events. Councillors have expressed interest in a wide range of subjects but so far the venues have not been convenient.  
**156/2018 NEXT MEETING** The next meeting of the full Council will be held at 7.00 pm. on Tuesday 10<sup>th</sup> April 2018 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm. The next Halls and Events meeting will be on Tuesday 3<sup>rd</sup> April @ 6.30pm

The meeting closed at 9-05pm.

*The above minutes are approved as a true record*

*Signed Chair Community Council: .....*

*Date: .....*

## **IN CAMERA (Not for publication)**

1. We have received a letter from a firm of Solicitors acting on behalf of the lady who was injured at the fireworks display. We do not think we are liable for this claim and believe that a claim may also have been lodged against the Cricket Club. It was agreed that we should pass the correspondence to the Insurance Company and leave them to deal with it and the Clerk will do so on his next day in the office