

# CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 12<sup>th</sup> September 2017

**The meeting convened at the Community Hall at 7-00 p.m. present:**

Cllrs. L Jenkins (Chair), S Jones (Vice chair), J Davies, E Davies-Jones, G Ffrancon, M Bowmer, B Thomas, S Thomas, G Walker, I Whitehurst, R Jenkins, C Flynn, I Jones and G Richards

**62/2017: RESIGNATION OF CHAIR** – Cllr L Jenkins tendered her resignation as chair on health grounds. Vice Chair Cllr S Jones chaired the meeting and Cllr G Richards called on the meeting for a vote of thanks to recognise the work done by her in her short time as chair which the meeting did by way of a round of applause.

**63/2017: APOLOGIES FOR ABSENCE:** Apologies were received on behalf of Cllrs M Bailey and A Jenkins

**64/2017: DECLARATIONS OF INTEREST:** Cllr. Davies declared an interest in respect of any discussions relating to Graigfelen School and the Caretaker and Cllr Walker in respect of any planning matters

**65/2017: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL** Chris from the Calvary Church addressed the meeting about their request to use our Hall on Sunday evenings. He outlined the purpose of the request which is to accommodate the increased congregation for their Sunday evening services. The plan is for them to start in December and after the meeting approved the request it was agreed that initially they start off on a trial basis and the Church will liaise with the Clerk on the practicalities of the opening and closing of the Hall. The Hall is to be left clean and with the main area clear of chairs etc. They will sweep the floor before leaving.

**66/2017: GRAIGFELEN COMMUNITY HALL**

The Clerk advised that there had been a leak reported and a plumber had been asked to call. It turns out there was a leak from the urinals which would explain why our water bill for Graigfelen has been higher than for our main hall. It has been repaired.

**67/2017: PARKING IN THE VILLAGE** The clerk reported that there had been no development regarding this matter.

**68/2017: PLAY PARK AT FORGE FACH**

In addition to the online fund there have been a number of donations made to help with the reinstatement of the park. These include donations from Cllrs P Smith and G Walker, the AM xx, contributions from events at various venues including the Picolo Bar and of course collections made at Clydach Rocks and Forge Fach. Council has been overwhelmed by the generosity of the Community. The online fund has raised £2,400 which Council will match so we have a healthy fund to reinstate the park. It was agreed that we would seek suggestions from the Community about that they would want at the park and Cllr M Bailey will update the Survey Monkey site on his return from holiday. It was agreed that some of the equipment should be chosen with disabled children in mind. The Clerk will ask for a written update on the police investigation into the arson attack at the park

**69/2017: CONFIRMATION OF MINUTES OF ORDINARY MEETING 11<sup>th</sup> July 2017**

The minutes of the ordinary meeting held on 11<sup>th</sup> July 2017 had been circulated prior to the meeting and were unanimously approved.

**70/2017 MATTERS ARISING FROM MINUTES** The clerk reported that he had finally had a visit from Dai Dugitt and after a lengthy discussion it was agreed to carry on with the current arrangement subject to his providing invoices and photographic evidence of the completion of the schedule works. Dai Dugitt will be calling on 13<sup>th</sup> September with invoices to date.

**71/2017 REPORTS FROM COUNCILLORS** The clerk read out a message from Cllr Bailey highlighting a number of matters which require action by Council.

- a. The benches have been delivered and have been built. It was agreed that some sort of concrete base with suitable straps embedded into the concrete will be needed to secure them on Waverley Park
- b. The bill for £200 from Rustic Wood Co was approved for payment. It was agreed that the bench to commemorate the late Phil Dalling was striking and Cllr M Bowmer will arrange for a commemorative plaque from the Dorian Heelbar in respect of former Cllr G Jones who had recently died.
- c. The money from the ticket sales for Clydach Rocks amounting to £3,932 has been deposited in the Community Fund account with Barclays Bank. Cllr M Bailey will update the income and expenditure account when he returns from holiday.
- d. A finance committee meeting has been arranged for 19<sup>th</sup> September to review Council's Audit policy and to carry out the annual risk assessment.
- e. Cllr Bailey has had one quote so far for Sunnybank Park with one more to come. Cllr G Walker called for volunteers to paint the surviving equipment at the playpark.
- f. Cllr Ffrancon raised the issue of the possibility of providing an all sports 3G pitch for Clydach. The Clerk will contact Swansea for more details and the matter will be included on the agenda for October.

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## 72/2017: COMMITTEE REPORTS

**a. Hall and Events Committee** Cllr Ffrancon had prepared and circulated notes from the meeting with action points allocated to various Councillors for attention. In particular it was agreed than as in previous years no charge would be made for entry to the fireworks display on Friday 4<sup>th</sup> November. The cricket club will be providing burgers and Cllr Bowmer or Cllr L Jenkins will confirm the funfair. Cllr Walker will obtain 20 high viz jackets. A collection for the Community Fund will be taken at the event.  
The chair suspended Standing Orders.

## **b. Planning Committee**

1. 82 Pontardawe Road, Clydach SA6 5PA - Two storey front extension, front and rear dormers, rear balcony and increase in ridge height A protected species license will be required - Bats 2017/1452
2. 20 Vardre Road, Clydach SA6 5LP – Conversion into 3 self-contained flats. 2017/1500
3. 55 Vardre Road, Clydach SA6 5LU – Change of use from hairdresser to bakery/café 2017/1693
4. Gellionen Isaf Farm, Clydach SA6 5NH – pre approval for new barn. 2017/1895

**c. Audit Committee** - (all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)

Item	Amount	VAT	Cheque Number
1. Wages	£2,683.26		
2. Tax & NIC	£584.60		
3. Gala Tents	£2,227.95		
4. Guvnor	£2,730.00		
5. Brandon Hire	£420.00		
6. Keen Insurance	£57.34		
7. Howies	£240.00		
8. Matthew's Shredding	£50.40		
9. Zurich Combined Insurance	£833.62		
10. Eurooffice	£31.53		
11. Refund to M Bailey	£60.00		
12. Cautela Security	£1,122.00		
13. Rustic Wood Co	£200.00		
14. Water Rates Clydach	£226.07		
15. Water Rates Graigfelen	£672.54		
16. BT	£57.34		
17. Dai Dugitt	£440.00		
18. Sean Bowmer	£28.00		
19. H R Jones	£20.19		
20. Proctors	£1,275.64		
	<b>£13,960.48</b>		

## ACTIONS:

- Cllrs to make the BACS payments  
Clerk to distribute cheques as required.

## 73/2017 CORRESPONDENCE

1. The Clerk reported that the WAO had completed their examination of our return for the year ended 31<sup>st</sup> March 2017. The figures in the return require slight adjustment following the examination but the Clerk was delighted to report that there are no matters which have come to Auditors attention giving cause for concern that the

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relevant legislation and regulatory requirements have not been met. On receipt of the amended return they will be issuing an unqualified report. The Clerk asked the meeting to approve the amended figures on the return and this was approved. The Clerk and the Chair will sign the appropriate certificates on the form prior to its return to the Auditors.

2. The Clerk reported that our appeal against the enforcement order in respect of the container had been refused. So far there has been no contact from the City and County of Swansea regarding the outcome. Cllr Davies expressed disappointment that the outcome of the appeal had appeared in the press before Councillors had been informed which was embarrassing.
3. The cctv and the fence at the playpark have been installed and the meeting formally approved settlement of the relevant accounts.
4. The GoFund page has been frozen and we have to insert withdrawal instructions by 20<sup>th</sup> October and Cllr Flynn will ask Cllr Bailey to attend to this on his return.
5. Stephen Hinder has requested the use of Waverley Park for mini football for their teams and as this arrangement had been approved it was extended for a further year. The Clerk will advise.
6. The Clerk reported that our free banking deal with Barclays expires on 3<sup>rd</sup> November and it was recommended at the Audit meeting that the bank be approached to extend free banking.
7. The Clerk reported that a draft report on the meeting with the Health Centre had been sent to their Practice Manager who was unhappy with some of wording which he felt did not reflect elements of the information he had relayed. He promised to make some amendments and get back to us but so far has not done so. The Clerk will send a reminder.
8. Council has received messages from former Cllr Belinda Gardiner and Cllr Matthew Bailey regarding the venue for Clydach Rocks in the future. This subject has never been discussed at Council and no decision has yet been taken on the venue. Following a vigorous exchange of views it was agreed to postpone this matter until the new year when it will be added to the agenda. The Clerk will acknowledge Belinda Gardiner's letter.
9. Our combined insurance is due for renewal, this is year 2 of our 3 year deal with Zurich and the premium of £833.62 is included in the bills due for payment which were approved earlier.
10. We have had a request from Ian Ross for a grant of £200 towards the cost of musical instruments for the Youth Club and the Clerk was instructed to advise them to apply to Vale Inc at the Mond for £500.
11. The clerk reported that the siting of the Public Defibrillator at the police station may have been refused on the grounds of health and safety. The matter is unresolved at this date.
12. The clerk reported that the Sleigh which Council has used in previous years is unserviceable and no longer available for hire. Cllr I Jones offered a tractor and sleigh and it was also agreed that we would not be holding a lantern parade this year because of the costs involved. Final arrangements have still to be discussed and agreed.
13. A price list from Christmas Plus has been received which seems to relate to Christmas lights. The request for a meeting with Morriston has not received a reply and the Clerk will send a reminder. He reported that he had also received an email from Millennium highlighting a new LED projection system. Clerk will ask for more details.

**74/2017 STAFF AND MEMBERS TRAINING** – The Clerk continues to circulate Councillors with details of suitable training events. Councillors have expressed interest in a wide range of subjects but so far the venues have not been convenient.

**75/2017 NEXT MEETING** The next meeting of the full Council will be held at 7.00 pm. on Tuesday 10<sup>th</sup> October 2017 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm.

The meeting closed at 9.35 pm.

*The above minutes are approved as a true record*

*Signed Chair Community Council: .....*

*Date: .....*

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