

# CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 12<sup>th</sup> December 2017

**The meeting convened at the Community Hall at 7-00 p.m. present:**

Cllrs. M Bailey (Chair), L Jenkins, J Davies, G Ffrancon, M Bowmer, G Walker and R Jenkins

**105/2017: APOLOGIES FOR ABSENCE:** Apologies were received on behalf of Cllrs G Richards, I Whitehurst, C Flynn and A Jenkins

**106/2017: DECLARATIONS OF INTEREST:** Cllr. Davies declared an interest in respect of any discussions relating to Graigfelen School and the Caretaker and Cllr Walker in respect of any planning matters

**107/2017: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL**

No-one had asked to make use of this facility.

**108/2017: GRAIGFELEN COMMUNITY HALL**

The Clerk advised that there were no issues to report affecting the Graigfelen Community Hall

**109/2017: PARKING IN THE VILLAGE** There have been no developments to report since the last meeting.

**110/2017: PLAY PARK AT FORGE FACH:** The order has been placed for the equipment and a deposit of 50% is due to be paid and this is included in the accounts for approval. The Chair raised the question of the material to be used for the surface and it was agreed that the best choice would be to go for the wetpore premium surface which will cost £5,344 plus VAT. In the long run the expert advice was that this would prove to be the most economical solution as it is stronger and more durable than others.

**111/2017: CONFIRMATION OF MINUTES OF ORDINARY MEETING 14<sup>th</sup> November 2017**

The minutes of the ordinary meeting held on 14<sup>th</sup> November 2017 had been circulated prior to the meeting and were unanimously approved.

**112/2017 MATTERS ARISING FROM MINUTES**

- 1.** John Glenn has not yet provided his quote for the replacement door for the cupboard in the corridor and the Clerk will chase this up.
- 2.** There is an outstanding bill from H R Jones. They had indicated that they would provide the Clerk with their bank details to enable the account to be paid. They have now indicated that they do not accept payments in that way so the Clerk will pay by cash on Thursday 14<sup>th</sup> December.
- 3.** The Clerk indicated that he had been in touch with Amberol about the containers for flowers and he will be firming up the order so that the units will be available in plenty of time for planting. The Clerk will approach the Mond for funding for baskets in the area outside their complex.
- 4.** The electrician will be pressed for an early meeting about showing us how to work the alarms in the hall, repair the faulty floodlight and visit Graigfelen Hall to quote for replacement emergency lighting.

**113/2017 REPORTS FROM COUNCILLORS**

- 5.** Cllr Bowmer mentioned that the librarian was due to retire on the last working day before Christmas and it was agreed that she would purchase an appropriate retirement card to thank her for her service to the Community. The Clerk will respond to the email to say that we have already made arrangements.
- 6.** Cllr Davies reported that she had attended a Review of the Community and Town Council sector and a detailed report will be published in due course.
- 7.** Cllr Davies reported that the Labour Party had donated £52 towards the Community Playpark Fund, the Clerk will issue a letter of thanks and a receipt.
- 8.** The Clerk reported that he had had a meeting with Microshade who demonstrated their bespoke small Community Council software. There would be a number of benefits to the Council including secure backups and the ability to work remotely and there is an extension available which will include protection for the new Data Protection legislation which is due to come into force in May 2018. It was agreed that the Clerk would have a meeting with the Chair and Cllr Flynn and report to next months meeting for a decision. The Clerk will check with One Voice Wales to see if there are any alternative providers.
- 9.** The chair reported on an email received from the Boundaries Commission and will draft representations for submission.
- 10.** The Chair had not specified his allowance of £700 for last year and indicated that he wished to send a cheque to Ty Olwen which met with universal approval.
- 11.** The Clerk will email all Councillors asking for help on Wednesday and Thursday.
- 12.** The water heater not working and is beyond repair. We will utilise the large tea urn instead.
- 13.** The Clerk will confirm Cllr Bowmer will represent the Council on the board of Clydach school.

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- 14.** The outstanding applications for grants from the Community Fund from Action for Elder, Graigfelen Primary School and St Mary's Church were approved with the proviso for Action for Elders that they earmark £120 for promotion in an effort to boost their numbers.

## 114/2017: COMMITTEE REPORTS

**Hall and Events Committee** Cllr Ffrancon had prepared and circulated notes from the meeting with action points allocated to various Councillors for attention. The arrangements for the Christmas event are all in place. The weather forecast is not great but the parade will go ahead. The Clerk will email Councillors to ensure a good turnout and hopefully at least the tarpaulin can be taken down once the event is over.

### **Planning Committee**

- 15.** Ty Gwyn, 82 Pontardawe Road, Clydach SA6 5PA – Demolition of existing house to ground level and rebuild to new design. 2017/2326.

- 16.** Land rear69/71 Hebron Road, Clydach SA6 5EH – Detached dormer bungalow 2017/2513

1.

**Audit Committee** - (all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)

Item	Amount
1. Wages	£ 2,683.46
2. Tax and NIC	584.40
3. Office Tables	2,632.80
4. Refund to Caretaker (Hall sundries)	6.90
5. Refund to Clerk (Postbox)	43.80
6. Currys - Printer	62.10
7. Argos – Office and anti-virus software	44.99
8. Woodland Walk – Reindeer	954.00
9. Shaun Bowmer	188.00
10. One Voice Wales	110.00
11. Refund to M Bowmer – Xmas Lights	23.96
12. Scent with Love	15.00
13. Playdale	6,531.72
14. Valley Group	132.00
	<b>£ 14,012.54</b>

### ACTIONS:

- Cllrs to make the BACS payments
- Clerk to distribute cheques as required.

## 115/2017: CORRESPONDENCE –

1. The Clerk reported that he had received a letter of resignation from Cllr Elgan Davies Jones who indicated that he would be unable to devote enough time to the role as he would be spending more time in north Wales. The Clerk will contact Electoral Service and instigate the procedure for the vacancy.
2. The Clerk had reported that he had circulated an email about the Chubb Fire Contract and that he had had a similar quote for the burglar alarm and the meeting approved of accepting the revised figures.
3. Fire & Safety Direct had called at the Hall and replaced one faulty extinguisher and put up some extra signs.
4. Road closure approved and notice delivered for the Christmas event.

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5. Clare Bugler from Walsingham had asked for a meeting with Council which will be arranged in the New Year to discuss Forge Fach and any gaps there may be in the local community which we and they could support.
6. Welsh Hearts had emailed the Council looking for financial support. The Clerk will advise them that we have our own programme of defibrillator installations in the Community.

**116/2017 STAFF AND MEMBERS TRAINING** – The Clerk continues to circulate Councillors with details of suitable training events. Councillors have expressed interest in a wide range of subjects but so far the venues have not been convenient.  
**117/2017 NEXT MEETING** The next meeting of the full Council will be held at 7.00 pm. on Tuesday 9<sup>th</sup> January 2018 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm. The next Halls and Events meeting will be on Thursday 4<sup>th</sup> January 2018 @ 6.30pm

The meeting closed at 8-15 pm.

*The above minutes are approved as a true record*

*Signed Chair Community Council: .....*

*Date: .....*