

CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 11th October 2016.

The meeting convened at the Community Hall at 7-00 p.m. present:

Cllrs. Matthew Bailey (Chair), J Davies, A. Jenkins, G Walker, B Gardiner, I Whitehurst, B Humphries, T. Holloway, M Bowmer, R Jenkins and G Richards

59/2016: APOLOGIES FOR ABSENCE: Apologies were received on behalf of Cllrs L Jenkins, P Morgan and I Jones

60/2016: DECLARATIONS OF INTEREST: Cllr. Davies declared an interest in respect of any discussions relating to Graigfele School and Cllr Walker in respect of any planning matters

61/2016: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL No-one had asked to make use of this facility

62/2016: GRAIGFELEN COMMUNITY HALL

The Clerk reported that the Hall continues to run smoothly and that we are now just entering into the second year of our management of the premises. The insurance is due for renewal and will be discussed later in the meeting.

63/2016: PARKING IN THE VILLAGE

Letters were delivered to the businesses at the shops close to the Mond to encourage them to help stop the abuse of the parking facilities there but there appeared to be very little improvement. The Clerk was instructed to contact the Local Authority to try and arrange for enforcement of the restrictions. Also the Chair had been approached about Council support for a taxi pick up point in the village and we will look into this possibility further and report back to the next meeting.

64/2016: PLAY PARK AT FORGE FACH

2 picnic tables have been vandalised and need to be replaced. The chair will circulate Councillors with details so that a purchase can be made to expedite the naming of the park and the erection of the sign which is now ready. Wooden tables are cheaper but less durable but recycled plastic is more hardwearing. It is more expensive but will last longer.

65/2016: CONFIRMATION OF MINUTES OF ORDINARY MEETING 13th September 2016

The minutes of the ordinary meeting held on 13th September 2016 had been circulated prior to the meeting and were unanimously approved.

66/2016: CONFIRMATION OF MINUTES OF SPECIAL MEETING 29TH SEPTEMBER 2016

The minutes of the ordinary meeting held on 29th September 2016 had been circulated prior to the meeting and were unanimously approved.

67/2016 MATTERS ARISING FROM MINUTES

Cllr Richards produced sample banners and Council considered a number of suggestions which had been received following the campaign on Facebook. Council approved 10 banners which can be supplied at a special price of around £72

68/2016 REPORTS FROM COUNCILLORS

1. The Clerk will write the £250 cheque for the cricket club after tonight's meeting and the lock and visitors book will be in place shortly.
2. The next event after the fireworks is the Christmas market and it needs to be promoted on the Facebook page.
3. Geraint confirmed that he would be delighted to write another pantomime for the Community Council to be performed at the end of February during the school half term. The calendar needs to be cleared for rehearsals to take place.
4. The Youth Council suggestion was well supported by the meeting and before moving forward it was suggested that Communities First be approached about the project as this is very much in their area of expertise.
5. The arrangements for Remembrance Sunday are to meet at Fairfield at 10.30 to get to the Church.
6. St Johns has invited Councillors to an event at the Mond on 27th November at 7.00pm
7. Two trees are to be ordered for the Community Hall and the Clerk will confirm the booking for the reindeer now we know that we have the sleigh.
8. The Clerk will circulate the schools and groups about the Christmas event and invite Gellionnen School Choir to the event. Also we will purchase 100 lanterns for the parade plus lights.
9. The marquees have been damaged during the last hire and we need to tighten up on our procedures.
10. The latest account has come in for the NEAT team and the Clerk will contact the Council to request a rebate in the light of the reduced service and cover we have been receiving. Councillors were asked to respond to the circular to decide on the preferred course of action with regard to the POD.
11. Council authorised spending of up to £1,000 for trees and lights for the village.

69/2016: COMMITTEE REPORTS

a. Hall and Events Committee

1. Fireworks are confirmed for the Cricket Club on 4th November. Cricket Club will contribute £500

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towards the costs. Pendragon have been booked for 2017 and 2018. Cllr Bowmer will distribute posters. Committee will man jct of Park Road/Vera Road to advise of parking difficulties. Scouts notified of display and Fayre. No hot food at the Fayre.

2. Christmas Market has already attracted some interest.
3. Christmas Parade now fixed and sleigh confirmed. Committee recommended £295 for road closure and Amberon will manage the road closure for £710. Floats to be invited at a cost of £20 a time.
4. Awards date confirmed as 28th April 2017. Needs greater promotion and groups should be approached directly. Posthumous nominations can be considered.
5. Summer Fete. Hoodoo Moon, ukulele band to be booked along with Scott Jones.
6. Guvnor to handle Clydach Rocks. Raspberry Jam, Hoodoo Moon, C String and anything else appropriate.
7. Noticeboard outside Library needs repair
8. Request for bushes to be planted around container

b. Planning Committee

1. 9 Kingsbury, Waungron Road, Clydach – Two storey rear extension 2016/1736
2. 7 Tan Yr Alt, Clydach – Modifications to planning application 2016/1844

c. Audit Committee - (all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)

The Clerk reported that the Annual Return process had been completed. BDO has recommended that we should improve our procedures:-

1. Minute that we have discussed and monitored our budget performance particularly when discussing the Precept for the following year.
2. Risk Assessment should be reviewed annually and this should be minuted.
3. We need to have an engagement letter with our internal auditor.
4. They recommend a loose leaf folder system for our minutes with pages numbered consecutively and
5. Fidelity Guarantee cover should be in place.

We have already started to put these measures in place in good time for next year. The financial risk assessment has been carried out and this was unanimously approved.

The meeting considered an updated budget which disclosed that as at the end of October we were running with a modest deficit on the years expenditure of around £5,000. The budget will be examined again at the January meetings.

Item	Amount	VAT	Cheque Number
1. Wages	£2,624.30		BACS
2. Tax & NIC	£526.14		BACS
3. Brandon Hire	£2,421.48		BACS
4. BT	£72.51		BACS
5. SWALEC	£223.68		BACS
6. Caretaker's Outlays Hall sundries	£13.89		BACS
7. Clerk's Outlays Charity Buckets	£24.85		BACS
8. Clydach Rates	£260.00		D/D
9. Graigfelen Rates	£254.00		D/D
10. Welsh Water	£282.29		BACS
11. NEAT team	£7,200.00		BACS
12. Carol's Flowers	£45.00		Cash
13. HR Jones	£121.82		Cash
14. Valley Group	£24.00		BACS
	£14,093.96		

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ACTIONS:

- Cllrs to make the BACS payments
Clerk to distribute as required.

70/2016 CORRESPONDENCE

1. The Annual Return has been completed and the notice inviting constituents to view the accounts is currently on display. The observations made by BDO will be taken on board to hopefully facilitate the return process next year.
2. Insurance. The annual insurance for Graigfelen Hall is due for renewal. The quote from the existing insurers is £922.18 which is high compared to the combined policy we have in place with Zurich. The Clerk asked them to quote and the required cover can be put in place by way of endorsement costing £217.17. The meeting approved this course of action.
3. The Clerk at Ammanford advised that they do not own the toilets there which are still maintained by Carmarthenshire Council.
4. Notice that work will shortly commence outside St Mary's Church for approx. 12 weeks.
5. There is a gas leak at Graigfelen which should be repaired on 12th November.
6. Application form is in for baskets for next year.
7. Ty Croeso have written asking for support for the cost of printing their bi monthly planner which is estimated at around £200.
8. Gower Archaeology Day is on 12th November. Limited spaces available.

71/2016 STAFF AND MEMBERS TRAINING – The Clerk continues to circulate Councillors with details of suitable training events. Councillors have expressed interest in a wide range of subjects but so far the venues have not been convenient.

72/2016 NEXT MEETING The next meeting of the full Council will be held at 7.00 pm. on Tuesday 8th November 2016 preceded as usual by the Planning Committee at 6.30 pm.

The meeting closed at 8-40 pm.

The above minutes are approved as a true record

Signed Chair Community Council:

Date: