

# CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 10<sup>th</sup> October 2017

## The meeting convened at the Community Hall at 7-00 p.m. present:

Cllrs. L Jenkins, S Jones (Vice chair), J Davies, E Davies-Jones, G Ffrancon, M Bowmer, B Thomas, S Thomas, G Walker, R Jenkins, C Flynn, I Jones and G Richards

**76/2017: RESIGNATION OF CHAIR** – Following Cllr L Jenkin's resignation from the position of Chair Cllr S Jones indicated that she would be unable to devote the time required for the role of Chair because of business commitments although she would be happy to continue as Vice Chair. In the circumstances following the advice of One Voice Wales there had to be an election for the position of Chair. Cllr S Jones nominated Cllr M Bailey and this was seconded by Cllr M Bowmer. Cllr G Walker nominated Cllr J Davies and Cllr G Richards seconded this nomination. There were no other nominations. Voting papers were handed out and the vote was 8 votes for Cllr Bailey and 3 for Cllr Davies. Cllr Bailey was duly elected and proceeded to chair the meeting.

**77/2017: APOLOGIES FOR ABSENCE:** Apologies were received on behalf of Cllrs I Jones, I Whitehurst and A Jenkins

**78/2017: DECLARATIONS OF INTEREST:** Cllr. Davies declared an interest in respect of any discussions relating to Graigfelelen School and the Caretaker and Cllr Walker in respect of any planning matters

**79/2017: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL** No-one had asked to make use of this facility.

## **80/2017: GRAIGFELEN COMMUNITY HALL**

The Clerk advised that there were no issues to report. The leak which had been repaired had been traced to the gent's toilet.

**81/2017: PARKING IN THE VILLAGE** The clerk reported that there had been no developments regarding this matter.

## **82/2017: PLAY PARK AT FORGE FACH**

The amount raised by the various campaigns totals around £11,000 including the commitment from the Council to match the GoFund online donations. This is a fantastic response from the Community. The Clerk will be issuing written letters of thanks to all who have contributed. We have not received any response to our request for an update on the Police investigation into the attack. It is understood that the perpetrator has been identified but cannot be named for legal reasons. Council believes that the eventual punishment will include a restorative element where the individual concerned will be required to provide help at all Council events over the next 12 months. It is understood that he is a first offender. The Clerk will send a reminder to the Police.

## **83/2017: CONFIRMATION OF MINUTES OF ORDINARY MEETING 12<sup>th</sup> September 2017**

The minutes of the ordinary meeting held on 12<sup>th</sup> September 2017 had been circulated prior to the meeting and were unanimously approved subject to amending a typographical error in Cllr Ffrancon's name for which the Clerk apologised. Cllr Davies asked that the concern she raised about Councillors not being informed of the decision over the container appeal when a report appeared in the press be included in the minutes.

**84/2017 MATTERS ARISING FROM MINUTES** The clerk reported despite the arrangements agreed at his meeting with Dai Duggit there had been no further contact either personally or by email and no photographic evidence provided of any work. Council unanimously agreed that as a result of this breach his contract be terminated. The Chair reported on the 2 quotes received for the installation of the benches and Cllr Walker said he could arrange it and the only cost would be the materials. It was agreed that this work be carried out on Saturday 14<sup>th</sup> October. Cllr Bowmer was passed the relevant details to enable her to order the plaque for the late Gareth Jones. The Chair reported on the Financial Risk assessment meeting and it was agreed that this be added to the agenda for the next meeting.

The Chair indicated that he had now received the plans for the park at Sunnybank and these would be made available for inspection at the close of the meeting.

The Chair reported that there were high viz vests in the Office which could be used at the upcoming events.

The Cricket Club have agreed to provide the BBQ at the fireworks display and will make a larger contribution to reflect the increased cost of the display. The display itself will be the same length as last year, the rough increase in cost is £150.

Clerk will contact Ian Ross and suggest he also applies to the Community Fund. Also contact Julie Cridland and suggest she applies to the Community Fund and perhaps she could suggest locations for additional defibrillator units. The Clerk/whoever is covering for him will ensure that any emails regarding meetings are circulated to all Councillors as some were not aware of the meeting at the War Memorial Hospital site.

## **85/2017 REPORTS FROM COUNCILLORS**

- a. Councillor Ffrancon reported on progress with 3g pitch research. She will continue and report to the next meeting.
- b. Cllr Bowmer has purchased a wreath from the Flower Shop and needs to be refunded £45. Clerk will send a copy

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of the Council logo for the card.

- c. The Chair had circulated a number of draft policies for consideration and it was agreed that this item would be added to next month's agenda. Suggestions for any amendments would be welcomed. The drafts will be uploaded to the member's area of the Council website.
- d. The Chair and Cllr Flynn had been looking at the possibility of our having a town plan like the one Mold Town had. A copy of their plan is available in the office for inspection and can be circulated for discussion. A steering group will be set up to pursue this matter further.
- e. It was agreed that Council would ask Paul Egan to spend a day with us on a consultancy basis costing £399. Clerk will contact him and find out when he could do it and how do we go about it.
- f. Council agreed to carry out an internal audit on an annual basis.
- g. Council discussed the possibility of changing our affiliation from NPT to Swansea and this is something that can be decided as part of the consultancy with Paul Egan.
- h. In principle it was agreed to purchase a file for each Councillor with relevant documents although this may be achieved digitally.
- i. The Chair invited Councillors to follow the link in the recently circulated email from the local government boundary commission and make their comments online.
- j. It was agreed that the cupboard door in the hall should be replaced with some sort of shutter. Quotes will be obtained by the Clerk.
- k. The Clerk reported that 15 additional Christmas trees had been delivered. We need 120 small lanterns and lights. Clerk will reorder these from Amazon.
- l. Clerk will contact Swansea City to see if part of the car park at the Hall could be closed on 13<sup>th</sup> December for the fair rides for the Christmas event. Stalls will be available on the usual terms for £10. Clerk will notify Gaynor Ellis and invite the rainbows to the event.
- m. Councillors will meet @ 5pm for the fireworks. County Councillors to be invited to all Community Council events.
- n. The meeting approved the purchase of 10 planters from Amabrol who supply the containers used by Llansamlet.

## 86/2017: COMMITTEE REPORTS

- a. **Hall and Events Committee** Cllr Ffrancon had prepared and circulated notes from the meeting with action points allocated to various Councillors for attention.
- b. **Planning Committee**
  - 1. 31 Hebron Road, Clydach SA6 5EJ – Change of use from Public House to residential C3. 2017/1020
  - 2. 6 Heol Valentine, Clydach SA6 5DQ – Single storey extension for disabled wheelchair user 2017/1962
  - 3. Installation of new 11kv overhead line at Land At Ynysymond Uchaf Farm Access Road From Glais Road To Ynys Y Mond Uchaf Glais Swansea SA7 9JE 2017/2060
- c. **Audit Committee** - (all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)

Item	Amount	VAT	Cheque Number
1. Wages	£2,162.01		
2. Tax & NIC	£414.75		
3. Refund to Clerk (Xmas trees)	£380.84		
4. Refund to Clerk (Printer Ink)	£22.88		
5. Pendragon Fireworks (estimated)	£3,780		
6. One Voice Wales (Training)	£120.00		
7.			

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## ACTIONS:

- Cllrs to make the BACS payments  
Clerk to distribute cheques as required.

## 87/2017 CORRESPONDENCE

1. The Clerk reported that he had now received the amended return back from the WAO auditors and as previously indicated they had no observations to raise with regard to our accounts. The meeting formally adopted the amended return and the Clerk will scan the document and post it on the Council website.
2. The Clerk reported that the Community Council energy plan with British Gas expires in November and he will obtain comparisons for possible alternatives and report to the next meeting.
3. As agreed last month notice was given to Chubb for the contract at Graigfelen Hall. We have been advised that our contract is a 5 year agreement and early termination will result in additional charges amounting to £267.54. The Clerk will check the contracts delivered from the City and County of Swansea and if necessary ask for a copy of the agreement we allegedly signed.
4. We've had several applications already for funding, applications close at the end of October.
5. Rob Stewart's office has suggested 1<sup>st</sup> November at 10.30 or 3.30 for the meeting about Christmas lights.
6. We've had a circular about a seminar in Cowbridge on the subject of Cyber Security and it was agreed that the Clerk and Cllr Flynn would attend. The cost is £15 per delegate.
7. Shelley Williams has asked for a meeting on the subject of Youth Volunteering.
8. The Clerk and Cllr Ffrancon reported that we had received a Facebook message asking if we could politely ask those attending the fireworks display to be mindful of the residents by not parking inconsiderately. The Clerk will request the use of the parks both at the health centre and the Mond. Visitors should park there and if we 'police' the entrance to the display site we can direct cars accordingly.

**88/2017 STAFF AND MEMBERS TRAINING** – The Clerk continues to circulate Councillors with details of suitable training events. Councillors have expressed interest in a wide range of subjects but so far the venues have not been convenient.

**89/2017 NEXT MEETING** The next meeting of the full Council will be held at 7.00 pm. on Tuesday 14<sup>th</sup> November 2017 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm.

The meeting closed at 9.00 pm.

*The above minutes are approved as a true record*

*Signed Chair Community Council: .....*

*Date: .....*